Administrative & Strategic Programming

Managing the complex programmatic demands of federal agencies is a cornerstone of Cherokee Nation Assurance (CNA). Navigating federal policies and finding the best solution can be difficult. CNA has the expertise to tackle these challenges – providing strategic change management knowledge and improving operational competencies. Clients rely on CNA as a complete resource for their administrative and strategic programming needs, turning winning strategies into successful realities.

Complex Projects Made Easy

Projects of all sizes become outstanding success stories with CNA's unique capabilities:

- Governance support
- Policy analysis & development
- Portfolio management
- Program evaluation & process improvement
- Public health program support
- Quality assurance
- Readiness/preparedness management
- Strategic communications
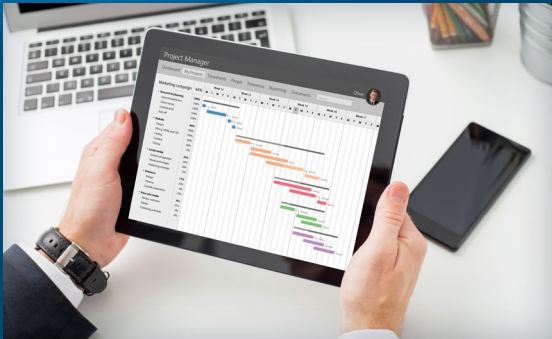
Performance Highlights

Military Health System (MHS) Office of the Assistant Secretary of Defense Health Affairs (OASD(HA)/ Defense Health Agency (DHA) – Governance Office Programmatic Support

CNA provides Program Management Office (PMO) support to the MHS Governance Office (Health Affairs (HA)/ Defense Health Agency (DHA)), which includes stakeholder management/facilitation, special project support, governing council support, analytics, report writing, transition, change management and policy issuances. The team coordinates, facilitates, oversees, and tracks the progress of multiple projects, initiatives and activities through issue research and briefing assistance. CNA also manages special projects, covering a broad range of mission activities and supporting effective communication with senior leadership.

Centers for Disease Control and Prevention (CDC) – Center for State, Tribal, Local and Territorial Support (CSTLTS)

CNA supports the CDC's CSTLTS cross-agency activities and efforts to improve public health at the state, tribal, local and territorial levels. The team assists OSTLTS leadership to improve capacity and performance of the public health system throughout this effort. CNA implements program strategies to improve practices that advance the public health system through improvement and/or development of processes and infrastructure to identify, record, and disseminate STLT implementation stories in leading public health practices and community health improvements.

Office of the Assistant Secretary of Defense Health Affairs (OASD(HA)/ Defense Health Agency (DHA) Executive and Program Management Support

CNA provides services for programmatic and administrative support to the Health Affairs (HA)/ Defense Health Agency (DHA) leadership. Supporting the DHA/HA leadership enhances overall operations, aiding in the achievement of mission requirements. The team performs a diversified set of tasks associated with supporting the day-to-day operations of the government and military staff by providing general administrative support. CNA coordinates, oversees, and tracks the progress of multiple special projects and activities.

Environmental Protection Agency (EPA) – Enforcement Support Services and the Community Involvement (ESS/CI) Support

CNA provides project planning and support to the EPA by managing all aspects of technical efforts across the ESS/CI. The team collects and reviews records of all kinds, organizes documents, and summarizes the records review. The EPA Community Involvement Plan (CIP) describes the superfund program, process and opportunities for local communities to become informed.

Centers for Disease Control and Prevention (CDC) – Community Guide Branch (CGB) Scientific Technical Consulting Services

The CNA team provides technical and scientific support to the CDC CGB that includes scientific writing/editing, health communication, web development and administration, implementation and project management. This work ensures timely journal publication, communication, dissemination, implementation and evaluation of task force findings. CNA develops implementation briefs and writes stories and Fact Sheets for new topics.

Call today to put CNA to work for you.

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